

**TOOTSIE ROLL INDUSTRIES, INC.
P.O. BOX 633
OAK LAWN, ILLINOIS 60454**

TO: ALL KNIGHTS OF COLUMBUS JURISDICTIONS

We know many of your annual drives looked very different this past year. With cautious optimism for the new year ahead, we are looking at our inventory and trying to plan ahead. On the enclosed information sheet, please indicate the number of candy forms that you will need for your possible 2021 program. The new version of the form, which was introduced last year, will be used again for 2021. As a reminder, we no longer use the 3 part form, but rather a single page form which can be emailed.

New vests can be ordered through the Knights of Columbus Supreme Council. Please visit Supplies Online, the supply portal for Council Officers (available via OfficersOnline).

The price of the individual Tootsie Roll candy bars to the Knights of Columbus will remain the same as last year at \$19.50 per case. The case size will stay at 300 bars per case. Again, for your convenience, each case will include 6 inner packs of 50 bars each. The inner packs will be over wrapped in shrink tight poly film. This will enable the councils to give the workers 50 bars at a time, if desired. **The print on the wrapper will read "HELPING PEOPLE WITH INTELLECTUAL DISABILITIES."** A case of 12 specially printed Knights of Columbus canisters and hats will be shipped at no charge with every 16 cases of candy, if indicated on the order form.

All orders must be shipped to a **business address**. There will be NO shipping charge on orders of 33 cases or more. Orders between 18-32 cases will be subject to a freight cost of 5% of the total cost of the order. **Orders under 18 cases will not be accepted.** **All councils with small quantities (minimum order 5 cases) must be combined with their individual orders and attached together when mailed, to make up the required minimum shipment of 18 cases. The combined orders will be shipped to one location. However, each council will receive their own invoice payment.**

Some councils are in areas that are less populated, and as a result truck lines do not deliver on a scheduled basis, but rather wait until they have adequate weight of other merchandise in order to make an economical trip. Please allow additional time for orders that may fall into this category.

Again, our goal is to provide each Knights of Columbus Council prompt delivery of the best product with the specially wrapped Tootsie Roll bar. We can be greatly aided in fulfilling our goal and yours, if we can obtain the date of your drive. Please email aandkmaureen@gmail.com if you have any questions. We look forward to working with you again and pledge ourselves to produce and deliver a product that will be a credit to your organization and to the work you are accomplishing by helping people with **"Intellectual Disabilities."**

Sincerely,

Tootsie Roll Industries

