

**TOOTSIE ROLL INDUSTRIES, INC.**  
**P.O. BOX 633**  
**OAK LAWN, ILLINOIS 60454**

**TO: ALL KNIGHTS OF COLUMBUS JURISDICTION**

Please indicate on the enclosed information sheet, the number of candy forms that you will need for your 2020 program. Please note that we are introducing a new order form this year. The information is still the same, just a new layout. We are no longer using the 3 part form, but rather a single page form with email capabilities. Old forms will still be accepted as we make this transition.

Also, the Developmental Services Center that has supplied aprons for the past 25 plus years is no longer providing aprons. New vests can now be ordered through the Knights of Columbus Supreme Council. The vests will be available to order in late February/early March on Supplies Online, the supply portal for Council Officers (available via OfficersOnline).

The price of the individual Tootsie Roll candy bars to the Knights of Columbus will remain the same as last year at \$19.50 per case. The case size will stay at 300 bars per case. Again for your convenience, each case will include 6 inner packs of 50 bars each. The inner packs will be over wrapped in shrink tight poly film. This will enable the councils to give the workers 50 bars at a time, if desired. **The print on the wrapper will read "HELPING PEOPLE WITH INTELLECTUAL DISABILITIES."** A case of 12 specially printed Knights of Columbus canisters and hats will be shipped at no charge with every 16 cases of candy, if indicated on the order form.

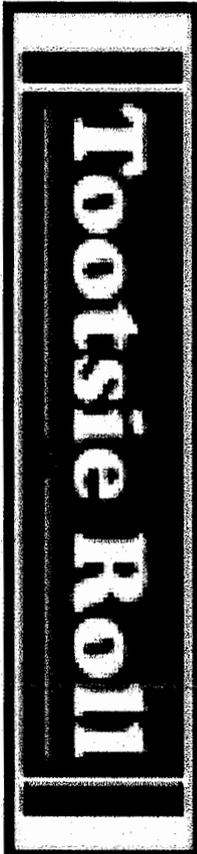
All orders must be shipped to a **business address**. There will be NO shipping charge on orders of 33 cases or more. Orders between 18-32 cases will be subject to a freight cost of 5% of the total cost of the order. **Orders under 18 cases will not be accepted.** **All councils with small quantities (minimum order 5 cases) must be combined with their individual orders and attached together when mailed, to make up the required minimum shipment of 18 cases. The combined orders will be shipped to one location. However, each council will receive their own invoice payment.**

Some councils are in areas that are less populated, and as a result truck lines do not deliver on a scheduled basis, but rather wait until they have adequate weight of other merchandise in order to make an economical trip. Please allow additional time for orders that may fall into this category.

Again, our goal is to provide each Knights of Columbus Council prompt delivery of the best product with the specially wrapped Tootsie Roll bar. We can be greatly aided in fulfilling our goal and yours, if we can obtain the date of your drive. Please email [aandkmaureen@gmail.com](mailto:aandkmaureen@gmail.com) if you have any questions. We look forward to working with you again and pledge ourselves to produce and deliver a product that will be a credit to your organization and to the work you are accomplishing by helping people with **"Intellectual Disabilities."**

Sincerely,

Tootsie Roll Industries

The logo consists of the words "Tootsie Roll" written vertically in a bold, serif font. The text is white and is set against a black rectangular background with a thin white border.